**Minutes**

**Dovre Township Meeting**

**April 2, 2019**

**Call to order:** Chair Beth Johnston called the meeting to order at 7:00 PM. The Pledge of Alliance was recited.

Present: Supervisors: Beth Johnston, Marie Ostby, Mark Olson, Glenn Arfstrom, Keith Quale

Clerk: Pat Jacobs, Treasurer Teren Novotny, Deputy Treasurer Sherry Larson

Guests: Howard Werner, Lowell and Nita Tieszen, Daryl Nielsen, Jim Clark

**Approval of Minutes:** Markmoved to approve the minutes of the March 5, 2019 meeting. Marie seconded and motion carried.

**Treasurers Report:** Teren presented the financial reports for March, 2019. Mark moved to approve, Beth seconded and motion carried.

**Lowell Tiezen**—development on 47th Ave. NE: application received 3/26 via e-mailed photo copy.

No application fee received, some plans received at March meeting

Met with Mark, letter received

Mr. Tiezen reviewed the letter sent to the supervisors. Beth stated that we cannot accept the application as submitted as it doesn’t include the documentation required.

Marie stated that the road is not centered within the 66 foot easement. The township will need to record the easement so that people who purchase the lots are aware that there is an easement. The township would pay for surveying and recording of the easement.

Mr. Tiezen obtained a record from Jeremy Pfiefer stating that the road exceeds the requirements for a 10 ton road. This is the base. Marie stated that the road does not meet the 24 foot wide requirement (currently is 20 feet). Marie also talked about the requirement for an outlot easement when there is a cul de sac. When adjoining land is developed, they can connect using the outlot. This is not acceptable to Tieszens.

-Beth stated that we must have the documents listed as required with the application. If there are things that do not apply, they can request a waiver for those. We ask that they provide copies of the work already done with the county. When the application is completed, a hearing will be held. Mr. Tieszen understands that what has been received is not a complete application and the 60 day time period is not triggered.

The township will attempt to move as quickly as possible when the application is received.

**Road Reports:**

* 40th Ave. NE—Project plan attached for work to be completed spring 2019-summer 2020. Information provided about some local contacts for boring and engineering.

Currently a sign for a dip and slower speed will be installed. A sign indicating gravel ahead should also be installed. At the March meeting, a motion carried to hire Haakenson and Associates for boring and engineering. Marie moved that Beth be authorized to hire Swenson and Sons to remove the pavement and replace it with gravel and also order a sign. Keith seconded and motion carried.

* Road Complaints

-Virginia Fabrizius 6171 24th St. NE: water across road, Keith and Glenn trenched the area

Water now running N. so should be OK

-Glenn suggested that we purchase cones to mark areas where there is a danger. They should be marked caution on one side and property of Dovre Township on the other side. Mark moved to approve purchase of 1 dozen cones, Glenn seconded and motion carried. Marie will place the order.

-Josh Nelson call regarding water- Marie viewed the property. He was advised to contact the DNR regarding installation of tile.

-Martin Arndt, 105th Ave. NW, culvert blocked/frozen water making a channel in gravel road

Last year property owner declined to have the south side cleared. North side was cleared:

Swenson and Sons feel that the culvert is appropriate size if the debris is removed

Marie will contact Mr. Arndt and ask that he clear the south side.

-Shane O’Graty 4881 22nd St. NE water in garage and home from sump pump across the street-

Keith stated that the water is still running in that area but is not going across the road.

This will be viewed on the road inspection.

-Pam Kuhlman, 8452 Decathelon Dr.Spicer.—complaint: send requirements for a swing away mailbox:

-Resident requesting stop sign placement on Point Lake Road intersection with 26th St. NE-letter will be sent to Point Lake Estates passing on the information

-Letter will be sent to JRB, LLC requesting that dead trees be removed from vacant property at 3355 8th St. NE

* E-mail received: John Molacek is the new manager for Palmer Bus in New London

Office 354-2414, Cell 220-1317

* Jim Clark-Chloride Bid: Business has been sold to Kraig Hanson, Crow River Construction: He provided a bid for costs for the 2019 season.

38% chloride 18’ wide applied at .25 gal/sq yd .59 per running foot

38% chloride 18’ wide applied at .3 gal/sq yd .71 running foot for 11th St.

38% chloride 18’ x 1 mile applied at .25 gal/sq yd 3115.20 / Mile

38% chloride 18’ x 1 mile applied at .3 gal/sq yd 3748.80 mile

* Boonstra Blading: Jameson Boonstra is purchasing Jeff Slagter’s business

Bid for 4/1/19 – 3/31/20

$2245 for three cuttings, 9’2” swath on approximately June 15th, Aug. 1 and Sept. 15

$825 shoulder reclaiming -both sides

* Jeff Slagter bid: 89.15 per hour for road work, 99.85 per hour for backsloping, snowplowing, ditching, major road shaping

Fuel clause, if fuel goes up 1 cent per gallon, the rate goes up 4 cents per hour. Fuel base is 2.19.

-Glenn will contact Crow River Construction to a competing bid

* Set date for spring road inspection Scheduled for Saturday, April 27. Supervisors meet at 8 AM at Sunray.

**Fire Report: none**

\*Pennock Fire Department Liability-Joint Powers Agreement-deferred

**Old Business:**

1. Subdivision Ordinance Certified 3/11/19

Clerk received a phone call from Mark Thompson and Michelle in the Auditors office. They strongly advise that we notify title companies, closing agents, attorney’s offices and surveyers office to prevent problems. They provided a mailing list that they use. Suggest that we enclose a sample form to submit for township approval. Gary Geer would have a sample.

Glenn moved to send a letter of notification to the county mailing list, Keith seconded and motion carried.

**New Business:**

**\***Town Law Review 4/18/19 in Otsego $50 early registration $60 at the door

\*Township map received at Short Course: Additional copies are 1.50 plus a shipping charge of 3.50 per order. Clerk will order 4 additioned copies for the supervisors.

\*Connie Schmoll, EDC asked to make a presentation to the board regarding broadband. Beth will contact her regarding attending the June 4th meeting.

**Approval of Orders:**

Mark moved to approve payment of orders, Keith seconded and motion carried.

4/2/2019 5716 KPC 406.73 electricity

4/2/2019 5717 Kdy Co. Treasurer 50 taxes

4/2/2019 5718 Kdy Co. Fair 750 donation

4/2/2009 5719 Kdy Co. Historical Society 400 donation

4/2/2019 5720 NLS Community Ed. 500 donation

4/2/2019 5721 Willmar Speedy Print 191.67

4/2/2019 5722 Pennock Fire Dept 4887.99 fire protection

4/2/2019 5723 PERA 152 withholding

4/2/2019 5724 IRS 282.51 withholding

4/2/2019 5725 Couri & Ruppe 250 legal

4/2/2019 5726 Kdy Co. Auditor 102 Vikse Park

4/2/2019 5727 Forum Communications 104 printing legals

4/2/2019 5728 Howard Werner 142.34 net p/r

4/2/2019 5729 Pat Jacobs 497.62 net p/r

4/2/2019 5730 Teren Novotny 203.05 net p/r

4/2/2019 5731 Sherry Larson 92.35 net p/r

4/2/2019 5732 Mark Olson 140.33 net p/r

4/2/2019 5733 Marie Ostby 140.33 net p/r

4/2/2019 5734 Beth Johnston 147.87 net p/r

4/2/2019 5735 Glenn Arfstrom 315.36 net p/r

2-Apr 5736 Keith Quale 518.32 net p/r

**Permission to dispose:** 15 Misc. envelopes, donation request packet from NLS Community Ed, notice of hearing for culvert in Mamre township, Central Applicators brochure, Bertram Asphalt ad, Willmar Fire Services rendered letter, Cover letter with 2019 Town Road Account Distribution, Land Stewardship Project letter, Minnesota Benefit Assoc. Group Term Life Insurance information, LTAP newsletters for Dec. and March.

Marie moved to approve disposal, Mark seconded and motion carried.

**Next Meetings**

May Township Mtg 5/7/19 7:00 PM

Zoni;ng Meeting 5/7/19 6:00 PM

Board of Equalization 4/11/19 5-5:30 PM

**Adjournment:** The meeting adjourned at 9:07 PM.

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Beth Johnston, Chair Pat Jacobs, Clerk